

### *How to Apply for Financial Assistance*

1. Navigate to [www.npcf.us](http://www.npcf.us)
2. Hover over the patients & caregivers tab
3. Click on Financial Resources
4. Choose which program you are applying for:
  - a. Living Expense Assistance (Rent & Utilities for up to 3 months)
  - b. Critical Funding Assistance (One time assistance for up to \$1500.00 example: car repair, appliance repair)
5. **Read through the qualification guidelines** (if you meet these guidelines then go to step 6, if you do not you can visit our additional resources page for additional options for assistance)
6. Click apply here
7. Fill out the form in its entirety
8. Click Submit

**You will now receive an email with further instructions, check your junk or spam if you do not see it in your inbox.**

### *How to login to your account portal*

Navigate to [www.npcf.us](http://www.npcf.us)  
Hover over the Programs tab  
Click on Financial Resources  
Scroll to the bottom of the page  
Click on the login button  
Enter your email and password and click the green login button

### *How to Upload Documentation*

Login to your account portal @ [www.npcf.us](http://www.npcf.us)  
Click on browse and locate the document or photo you would like to upload  
Choose the document then click open  
Click on the blue upload button  
Repeat these steps to upload all 6 required documents

1. Proof of citizenship
2. Drivers license or State ID
3. Proof of income
4. Bank Statements (3 months most recent, all pages)
5. Dr Letter of Diagnosis (must be signed by your doctor and on letterhead)
6. Personal Letter of explanation regarding why you are requesting financial assistance

After all your documents have been uploaded check back periodically to find out if they have been reviewed and accepted. If something is missing or not the correct documentation you will receive a notification when you login to check your account.

Once all your documentation has been approved you will be able to upload your billing statements

### *Uploading billing statements*

1. Login to your account portal @ [www.npcf.us](http://www.npcf.us)

2. Click on Browse
3. Choose the billing statement you want to upload then click open
4. Fill out the required fields regarding your billing statement then click upload
5. Continue this for all billing statements you are requesting assistance with

**NOTE:**

Billing statements must be in the patients name or the patients spouses name

NPCF only provides assistance for Rent and Utility bills.

Mortgage cannot be in foreclosure/bankruptcy

After you have all your billing statements uploaded you can check back in your account portal periodically to see what bills have been paid/denied (if a bill is denied an explanation will be provided).

You can login to your account portal from any device such as a personal computer, ipad or cell phone.

Any other questions you can email [assistance@npcf.us](mailto:assistance@npcf.us)