



NATIONAL PANCREATIC CANCER FOUNDATION **ALTERNATIVE & INTEGRATIVE RESEARCH GRANT GUIDELINES**

The National Pancreatic Cancer Foundation (NPCF) exists to deliver unwavering support for patients and families fighting pancreatic cancer. We are the national leader in transforming the experience of pancreatic cancer by delivering immediate unwavering personal support to those who seek it. Pancreatic cancer is the 3rd leading cause of cancer related deaths in the United States and yet there is still very little known as to the cause and successful treatment of the disease. In an effort to improve the survival rate for pancreatic cancer, support compassionate quality of life care and to spread hope, NPCF is proud to fund Alternative and Integrative Research for the treatment of pancreatic cancer. Grants are awarded for a one year term in the amount of \$10,000 - \$30,000.

We are currently accepting applications for Alternative and Integrative Research for Pancreatic Cancer. We reserve the right to post open and closed periods for this grant. Please check the National Pancreatic Cancer Foundation or Proposal Central websites for the most up to date information and details on the application process. If you have any questions regarding the application process, please call the foundation at (800) 859-6723 or email us at grants@npcf.us.

APPLICATION POLICIES

- Research funding is restricted to alternative and integrative treatments and therapies for the benefit of pancreatic cancer patients.
- Applications for research project proposals must clearly show that the scope of the research project priorities are in order and compliance with alternative and integrative research for pancreatic cancer treatment and therapies.
- No specific limitations or requirements are set regarding the level of education, credentialing or level of effort required by the Principal Investigator or other key personnel for grant eligibility.
- Proposals not meeting the Foundation's guidelines will not be considered for review or funding.
- Applicants without a biographical sketch for themselves and all key personnel will not be eligible.



- Supplemental information or documentation should be completed in Arial size 11-point font and uploaded in PDF format with the application at time of submission to be considered complete.
- Incomplete applications will not be accepted, considered for review or funding.
- National Pancreatic Cancer Foundation reserves the right to decline or accept requests for funding at any given time without justification.
- Applicants must submit their proposal electronically on Proposal Central. You may access this site via the NPCF website <https://www.npcf.us/programs/research/> or directly through Proposal Central at <https://proposalcentral.com/>. You will be required to set up a user account. Below are some helpful links regarding that process:
 - How to register as a ProposalCentral user:
<https://docs.proposalcentral.com/RegUser.pdf>
 - How to create an application in ProposalCentral:
<https://docs.proposalcentral.com/CreateApp.pdf>
 - How to register your Institution in ProposalCentral:
<https://docs.proposalcentral.com/RegInst.pdf>

APPLICATION FOR RESEARCH PROPOSAL CRITERIA

- **Project Title:** The formal title of your research project.
- **Fund Refusal:** A statement outlining funding that has been refused or canceled within the past three years for your research project. This should include the name of the agency and an explanation of refusal.
- **Statement of Significance:** A statement of the significance of your proposed research project with respect to the treatment of pancreatic cancer through alternative and integrative research, its transitional impact and the potential for further research.
- **Technical Abstract:** A scientific abstract suitable for peer review that briefly details the objective, rationale, methods, and expected results.
- **General Audience Summary:** A summary focused towards the general public, foundation members, donors and directors that provides an understanding of the nature of your research and the significance to pancreatic cancer treatment and therapies. The purpose is to demonstrate the researcher has a clear grasp of the projects significance, objectives, anticipated results and relevance.



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- **Specific Aims:** A statement of the specific goals, objectives and relevance to the National Pancreatic Cancer Foundations funding priorities. Proposals not directly related to alternative and integrated pancreatic cancer treatments and therapies will not be considered.
- **Background:** A statement of the specific problem or need that will be addressed by the proposed project.
- **Preliminary Studies:** A statement of any research or studies that have been completed relevant to your proposed project showing a need for continued or further research.
- **Methods:** A statement of the methodology to be used in achieving the specific aims, including statistical analysis on the collection, organization, interpretation and presentation of data collected.
- **Other Information:** A statement of any additional details, information and criteria that are pertinent to fully describing or defining the proposed project.
- **Ethical Standards:** A statement as to how the research project falls within ethical standards, specifically in relation to patient care and practice standards.
- **Timeline:** A timetable for implementation and duration of the proposed project. Reviewers will weigh heavily on the feasibility of completing the project in an appropriate time frame. If awarded financial funding from the foundation, the grant is for one year regardless the term of your proposed project. Grant applicants may be eligible to reapply for an additional year of funding, but the foundation does not guarantee this.
- **Research Plan:** A detailed overview of the proposed project. This should give specific details to how the research will be performed, timelines, sequences, components, progressions of trails, etc. This will be a thorough and detail-oriented synopsis of your project and projected outcomes.
- **Multi PI Leadership Plan:** Provide a multiple PI leadership plan as required for an NIH grant. This should include but is not limited to roles and areas of responsibility, fiscal and management coordination, processes for making decisions, publication and intellectual property policies, data sharing, and procedures for resolving conflict.
- **Biographical Sketch:** A Biographical Sketch document must be completed for the Principal Investigator and all key personnel associated with the proposed project.
- **Grant Budget:** A detailed, categorical budget request for the project must be provided and should request funds between \$10,000 - \$30,000 for direct costs and a one-year period only. No indirect costs will be funded. Faculty salary support is not allowed. Funds for clinical services or other expenses that are reimbursable will not be covered. Actual award amounts, upon approval are dependent on the amount of donor research funds available and deemed necessary by the review committee and may differ from the amount requested.



- **Budget Justification:** This section provides a summary and justification for each component included in the budget. At the very least, the budget justification should name each person to be supported by this grant, project role, and level of effort to be committed. This includes any “to-be-appointed” positions. No individual salary information should be provided. Descriptions of equipment, major supply items, consultants, expenses and project related travel should also be included. If applicable, explain the need for consortium/contractual arrangements, indicate foreign or domestic, and why they are uniquely qualified to contribute.
- **Other Support:** A statement of all current and pending research support for all key personnel. This must include the project title, award amount, direct and indirect costs, funding agency, period of award and the Principal Investigator. An overlap of present application and other support funding must be defined and justified for grant consideration and review.
- **Organizational Assurances:** If activities involving human subjects, vertebrate animal or recombinant DNA are planned at any time during the proposed research project period, you must submit a letter of approval from the appropriate review agency within 60 days of your applications approval date or the application will be considered incomplete and the award will not be made.
 - Human Subjects - Institutional Review Board (IRB).
 - Vertebrate Animal - Institutional Animal Care and Use Committee (IACUC)
 - Recombinant DNA - Recombinant DNA Advisory Committee (RAC)
- **References:** Three letters of reference will need to be uploaded to the application. An email will be sent to the individual references you provide, granting them access to direct upload the document to your grant application request.

Prior NPCF Research Grant Awardees:

- Prior awardees must complete the application process again, as described above.
- Applications should include statements regarding progress made towards prior aims and the research plan.
- Changes to specific aims, methods, policies, personnel, strategies, findings, financials, supplies, assurances, budget etc. should be documented in the new application.
- If challenges arose that created deficits in meeting aims, goals or objectives these details should be stated in the new application.
- Incomplete applications will not be reviewed or considered for grant funding.
- Consideration of proposals for multi-term funding will be dependent on the applicant’s ability to demonstrate significant progress on original aims and a new outline of new aims to be pursued during the multi-term of support.



- Prior awardees who wish to apply for a **new** research project should follow the application instructions with no modifications.

Use of Awarded Funds:

The National Pancreatic Cancer Foundation's Alternative and Integrative Research Grant for Pancreatic Cancer funds must be used for the specific purpose for which they were outlined in the application and awarded unless written permission is granted from the Foundation.

- A grant agreement is effectively a legally binding contract and grantees are obligated to use their grant funds as outlined in the agreement and to act with integrity when applying for and reporting their actual use of funds.
- If awardees desire to reallocate funds they must submit a written request to NPCF including all justifiable and supporting documentation for review. NPCF reserves the right to grant or deny this request at any given time without justification.
- Grantees are obligated to properly track the use of funds and maintain adequate supporting documentation.
- National Pancreatic Cancer Foundation grants are awarded on an integrity-based system, and NPCF expects all applicants and awardees to act with honesty in the use of and reporting of funds.
- Grant fraud, abuse or misuse of funds allocated may have consequences that include but are not limited to debarment from receiving future funding, recovery of funds, arbitration, civil lawsuits and criminal prosecution.

Reporting of Research Progress:

- Awardees may be asked to provide periodic progress reports, known as deliverables, summarizing the projects progress in scientific or general audience language. These reports will be generated through Proposal Central and should be completed by the indicated due date.
- Awardees may be asked to provide periodic reports summarizing the allocation and use of grant funds.
- Routine progress reports such as quarterly reports should be provided to NPCF.
- A final report summarizing the results of the research study must be provided to NPCF upon completion of the research project and/or at the conclusion of the one-year grant term. This should include a personal statement of how the funding provided by the National Pancreatic Cancer Foundation has helped you overall in professional growth and reaching you research goals.
- A financial statement must be provided at the completion of the grant period detailing the breakdown of how the NPCF grant funds were allocated and utilized.



- For four years following the completion of the research project annual updates on additional outcomes to include but not limited to research outcomes, funded grants, publications patents, or other intellectual property are required.

Publications:

All publications, abstracts, peer reviewed documents, journals, newspapers, magazines, social media, or similar communications resulting from work supported by the National Pancreatic Cancer Foundation donor funds must be acknowledged and/or publicized for support by inclusion of the statement: "Supported (in part) by a grant from the National Pancreatic Cancer Foundation." The awardee should provide NPCF with copies of publications.

Authorization and Release:

In accepting the NPCF grant funding, the applicants authorize the use of their names, organizations, logos, photographs etc. for ongoing awareness and impacts of research for pancreatic cancer treatments and therapies. The awarded proposals may be featured on the National Pancreatic Cancer Foundation website, social media, newsletter, etc. to promote cooperative involvement with alternative and integrative research for pancreatic cancer treatment and therapies. The awardee must provide a hi-resolution photo and Logo for use on the Foundations website, social media and marketing materials.